

**Professional Surveyors Canada
Proposed 2018 Budget**

	Projected 2017	Actual 2017	Projected 2018 Budget
Opening Bank Balance		69,695.28	125,848.43
REVENUE			
MEMBERSHIP FEES			
ALS ASSOC.	87,400.00	87,800.00	87,400.00
BCLS ASSOC.	59,800.00	59,400.00	60,000.00
CAN LS ASSOC.	25,000.00	32,800.00	0.00
MLS ASSOC.	10,000.00	10,000.00	10,000.00
NBLS ASSOC.	11,580.00	11,580.00	0.00
NLS ASSOC.	13,260.00	11,460.00	11,450.00
NSLS ASSOC.	30,000.00	30,000.00	28,800.00
OLS ASSOC.	0.00	0.00	0.00
ORDRE D'AG DU QUE	0.00	0.00	0.00
PEILS ASSOC.	2,000.00	2,000.00	2,000.00
SLS ASSOC.	12,640.00	12,440.00	12,000.00
TOTAL ALL IN FEES	251,680.00	257,480.00	211,650.00
REGULAR MEMBER FEES	23,000.00	23,250.00	40,000.00
ASSOCIATE MEMBER FEES	0.00	0.00	0.00
CORPORATE MEMBER FEES	2,000.00	1,000.00	1,000.00
RETIRED MEMBER FEES	300.00	150.00	100.00
STUDENT MEMBER FEES	80.00	100.00	100.00
TOTAL MEMBERSHIP FEES	277,060.00	281,980.00	252,850.00
OTHER REVENUE			
CPD REVENUE	0.00	0.00	0.00
ADVERTISING REVENUE	3,000.00	2,740.00	1,000.00
PLIC -ADMIN SERVICES	5,000.00	3,056.75	4,000.00
MISC. REVENUE	1,000.00	215.00	1,500.00
TOTAL OTHER REVENUE	9,000.00	6,011.75	6,500.00
TOTAL REVENUE	286,060.00	287,991.75	259,350.00
EXPENSES			
ADVOCACY			
ADVOCACY COMMITTEE	0.00	0.00	0.00
AMBASSADOR PROGRAM	1,000.00	5,886.13	5,000.00
AWARDS/GIFTS	500.00	0.00	100.00
CGCRT - GEO ALLIANCE CANADA	3,000.00	1,000.00	2,000.00
COMMUNICATION - BRANDING	0.00	15,362.20	10,000.00
TRANSLATION	5,000.00	1,947.25	3,000.00
PRINTING/COPYING	1,000.00	887.14	1,000.00
COMMS-WEBSITE DEVEL & MAINT	9,000.00	9,160.52	10,000.00
NATIONAL SURVEYORS CONFERENCE	2,000.00	5,284.75	2,500.00
LEGISLATIVE REVIEWS	2,000.00	0.00	0.00

EXPENSES CONT			
PUBLIC AWARENESS -ADVERTISING	75,000.00	126.90	50,000.00
TOTAL ADVOCACY EXPENSE	98,500.00	39,654.89	83,600.00
<u>PROJECTS & COMMITTEES</u>			
BYLAW AND POLICY REVIEW	0.00	0.00	0.00
CPD COMMITTEE	0.00	0.00	0.00
MEMBERSHIP PURCHASES	2,000.00	0.00	3,000.00
STRATEGIC PLANNING COMMITTEE	0.00	0.00	0.00
xyHt MAGAZINE	4,000.00	2,349.81	4,000.00
MISC PROJECTS EXPENSE	0.00	280.66	300.00
TOTAL PROJECTS EXPENSE	6,000.00	2,630.47	7,300.00
<u>MEETINGS-TRAVEL</u>			
DIRECTOR'S ANNUAL MTG	13,000.00	16,016.56	15,000.00
TELECONFERENCE SOFTWARE	500.00	777.00	1,000.00
LICENSING BODIES LIAISON AGM'S	8,000.00	12,181.96	10,000.00
PSC'S MEMBERS MEETING	0.00	909.00	500.00
INTERNATIONAL & OTHER MEETINGS	N/A	N/A	5,000.00
NSPS LIAISON	0.00	0.00	0.00
MISC. MEETINGS/TRAVEL	5,000.00	3,649.12	5,000.00
TOTAL MEETINGS-TRAVEL	26,500.00	33,533.64	36,500.00
<u>ADMINISTRATION</u>			
ACCOUNTING	1,000.00	0.00	2,000.00
BANK CHARGES/INT/GOV'T FEES	1,000.00	1,739.65	1,500.00
PAYPAL FEES	100.00	37.16	100.00
COMPUTER EXPENSE	1,500.00	1,193.26	12,000.00
DUES/FEES(CSAE,CNNAR,ETC)	0.00	0.00	0.00
EXECUTIVE DIR. EXPENSE	300.00	94.73	300.00
EQUIPMENT EXPENSE	0.00	0.00	0.00
FURNITURE	0.00	0.00	0.00
INSURANCE-DIRECTORS/OFFICERS	950.00	1,092.50	1,092.00
INSURANCE - OFFICE	1,807.92	1,584.00	1,500.00
PARKING	700.00	600.00	600.00
POSTAGE/COURIER/FAX	1,000.00	374.33	500.00
RENT	15,111.12	15,065.72	13,000.00
REVIEW ENGAGEMENT REPORT	2,500.00	3,000.00	3,000.00
STATIONARY & OFFICE SUPPLIES	1,000.00	376.90	1,000.00
TELEPHONE/ISP	1,200.00	1,109.12	1,200.00
TRAINING	0.00	0.00	500.00
MISC. ADMINISTRATION	500.00	0.00	500.00
TOTAL ADMINISTRATION EXPENSE	28,669.04	26,267.37	38,792.00
<u>STAFFING</u>			
SALARIES Admin. Assistant	15,600.00	11,390.54	0.00
SALARIES- Admin Coordinator	46,350.00	46,956.75	50,997.44
SALARIES - Execut. Assistant	41,200.00	41,679.38	45,238.05
SUBCONTRACT	2,000.00	0.00	1,000.00
EI Expenses	2,800.00	2,282.54	2,800.00

CPP Expenses	4,700.00	4,464.95	4,700.00
Health Benefits Insurance	8,000.00	7,904.40	8,000.00
TOTAL STAFFING EXP.	120,650.00	114,678.56	112,735.49
TOTAL EXPENSES	280,319.04	216,764.93	278,927.49
NET INCOME	5,740.96	71,226.82	-19,577.49
2018 BUDGET SUMMARY			
OPENING BANK BALANCE			126,022.00
TOTAL REVENUE			259,350.00
TOTAL AVAILABLE FUNDS			385,372.00
CONTINGENCY FUND			60,000.00
TOTAL PROJECTED EXPENSE			278,927.49
NET INCOME			46,444.51

Opening Bank Balance 2017 \$69,695.28
Closing Bank Balance 2017 \$126,022.00
\$60,000 held back in contingency fund

Approved by the Board



Wilson Phillips, MLS, CLS
Chair, Professional Surveyors Canada (PSC)